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A1 Welcome

# Ten tips for charts

After going through these ten charting tips, you'll be faster and more efficient than ever before.



Let's go >

Hello, and welcome to Mark's Excel Tips. In this article, I will show you the third tip, in a series of 10, tips for Excel charts. After going through these ten charting tips, you'll be faster and more efficient than ever before. You can find the links to each of these 10 Excel tips at the bottom of this article. Let's get started.

PivotTable Recommended PivotTables Table Pictures Shapes Icons SmartArt Recommended Charts Maps PivotChart 3D Map Tours Line Column Win/Loss Slicer Timeline Link Comment Text Equation Symbol

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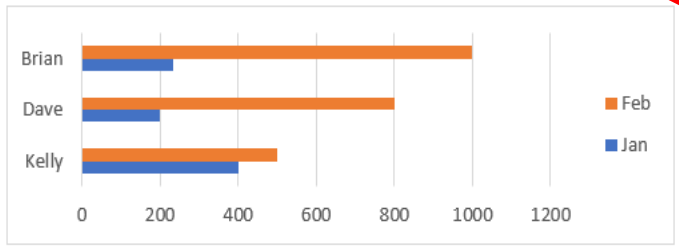
L28

A B C D E F G H I J K L M N O P Q R S T U

# Tip #3: Use a table with a chart.

- 1 Click inside the data below. Go to the **Insert** tab, click **Table**, and then click **OK**.
- 2 In cell F13, type **Mar**, and then press **Enter**. The table automatically expands to include the new column.
- 3 Type some numbers for each salesperson in the March column.
- 4 Notice the chart legend now has an entry for **Mar**, as well as the bars. That's the advantage of using a table with a chart: Any new columns or rows will be reflected in the chart automatically.

Salesperson	Jan	Feb
Kelly	400	500
Dave	200	800
Brian	234	1000



Previous

Next

# Tip #3: Use a table with a chart.

PivotTable Recommended PivotTables Table Pictures Shapes Icons 3D Models SmartArt Screenshot Recommended Charts Maps PivotChart 3D Map Tours Line Column Win/Loss Sparklines Slicer Timeline Link Comment Text Equation Symbol

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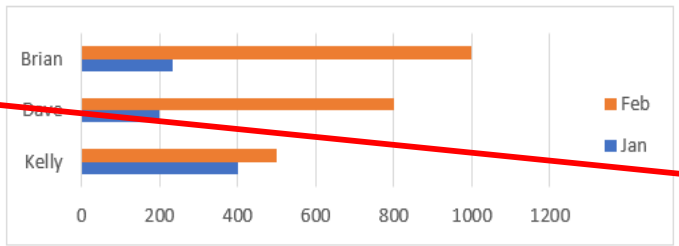
C13 : X ✓ fx Dave

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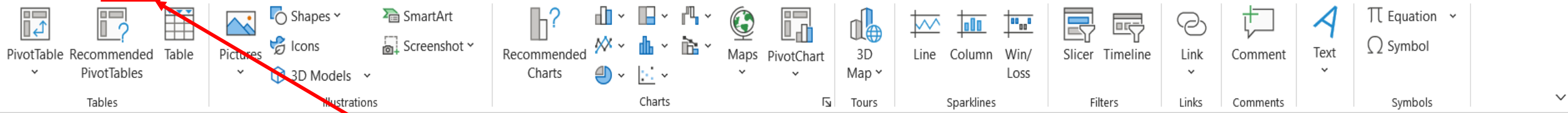
Salesperson	Jan	Feb
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Click inside the data below.

Previous

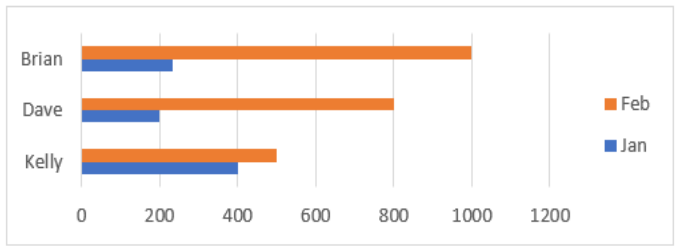
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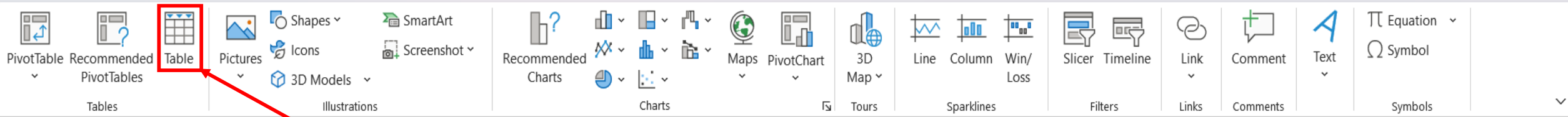
Salesperson	Jan	Feb
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← Previous

Next →

Choose the Insert tab.



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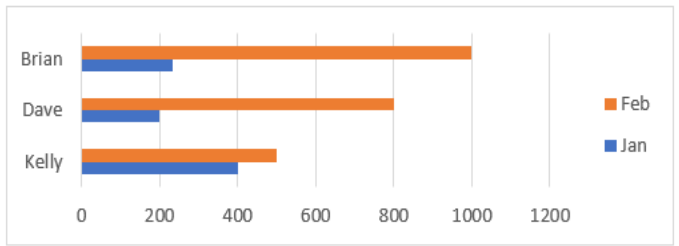
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← Previous

Next →

Click on Table.

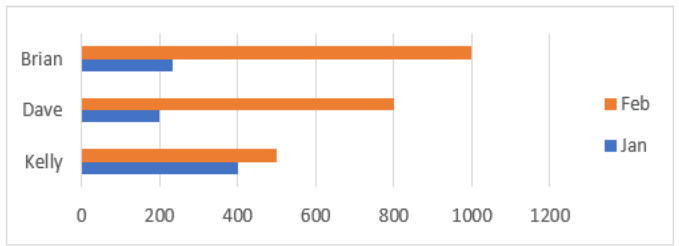
C13 fx Dave

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Previous

Next

Create Table ? X

Where is the data for your table?

My table has headers

And then, click OK.

Clipboard Font Alignment Number Styles Cells Editing Add-ins

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Conditional Formatting Format as Table Cell Styles Insert Delete Format AutoSum Fill Clear Sort & Filter Find & Select Add-ins Analyze Data

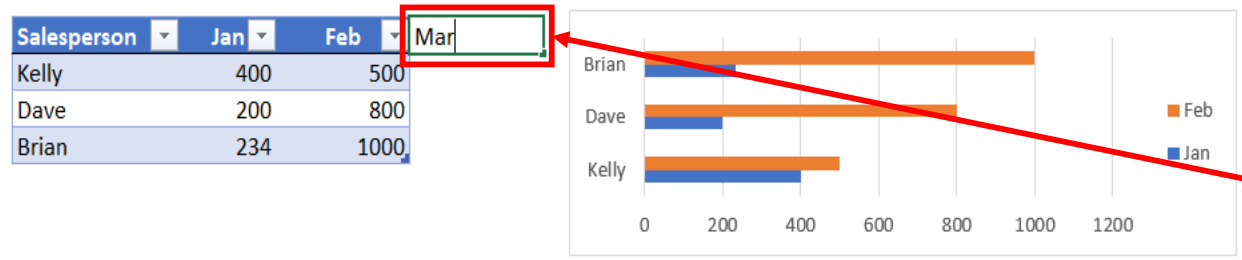
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F13 : X ✓ fx Mar

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In cell F13, type Mar, and then press Enter.

Previous Next

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Calibri 11 A A Wrap Text Merge & Center General

Conditional Formatting Format as Table Cell Styles

Insert Delete Format

AutoSum Fill Clear Sort & Filter Find & Select

Add-ins Analyze Data

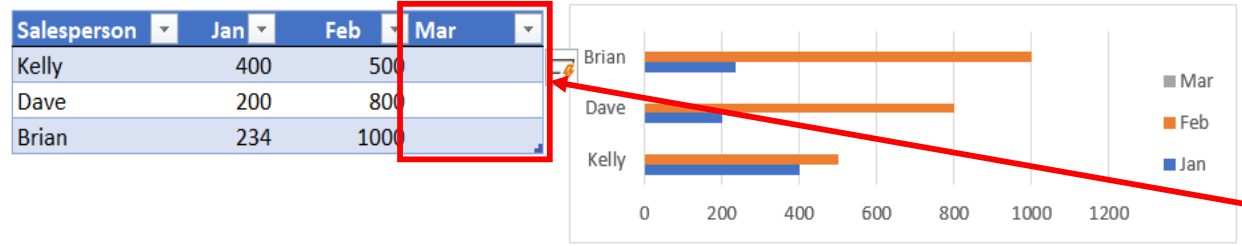
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K27 fx

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Previous

Next

The table automatically expands to include the new column.



Clipboard Font Alignment Number Styles Cells Editing Add-ins

Paste, Font (Calibri, 11, Bold, Italic, Underline, Paragraph, Fill, Text Color), Alignment (Left, Center, Right, Justify, Merge & Center), Number (General, Currency, Percentage, Decimals), Styles (Conditional Formatting, Format as Table, Cell Styles), Cells (Insert, Delete, Format), Editing (AutoSum, Fill, Clear, Sort & Filter, Find & Select), Add-ins (Add-ins, Analyze Data)

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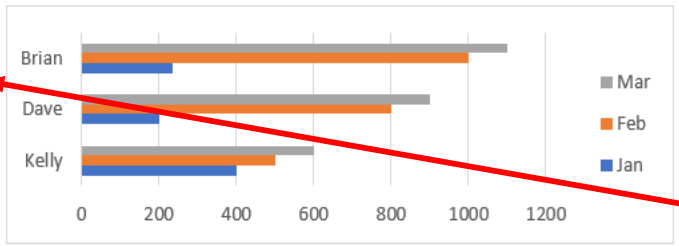
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Previous

Next

Type some numbers for each salesperson in the March column.

Clipboard Font Alignment Number Styles Cells Editing Add-ins

Paste, Font (Calibri, 11), Bold, Italic, Underline, Paragraph, Merge & Center, Number (General, \$, %, .00), Styles (Conditional Formatting, Format as Table, Cell Styles), Cells (Insert, Delete, Format), Editing (AutoSum, Fill, Clear, Sort & Filter, Find & Select), Add-ins (Add-ins, Analyze Data)

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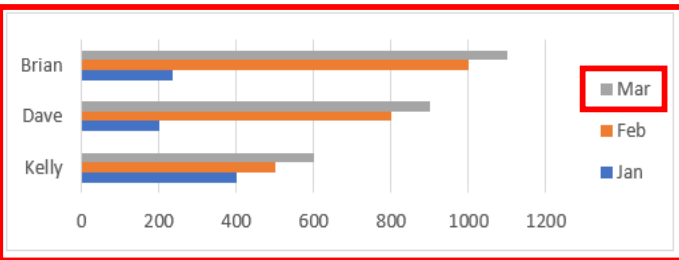
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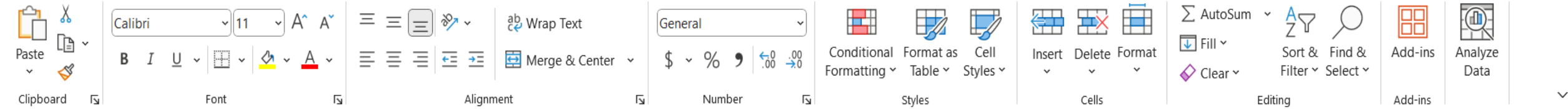
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Previous

Next



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# Ten tips for charts

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## MARK'S EXCEL TIPS

SIMPLE & EASY TO FOLLOW HOW TO VIDEOS



### Website Links For 10 Tips For Excel Charts:

- Tip # 1: [Press ALT+F1 to quickly make a chart](#)
- Tip # 2: [Select specific columns, before creating a chart](#)
- Tip # 3: [Use a table with a chart](#)
- Tip # 4: [Quickly filter data from a chart](#)
- Tip # 5: [Use PivotCharts when your data isn't summarized](#)
- Tip # 6: [Create multi-level labels](#)
- Tip # 7: [Use a secondary axis to create a combo chart](#)
- Tip # 8: [Hook up a chart title to a cell](#)
- Tip # 9: [Split off slices into a second pie](#)
- Tip # 10: [Hover over chart elements to get a preview](#)

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