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A1 Welcome

Ten tips for charts

After going through these ten charting tips, you'll be faster and more efficient than ever before.

[Let's go >](#)

Hello, and welcome to Mark's Excel Tips. In this article, I will show you the tenth tip, in a series of 10, tips for Excel charts. After going through these ten charting tips, you'll be faster and more efficient than ever before. You can find the links to each of these 10 Excel tips at the bottom of this article. Let's get started.

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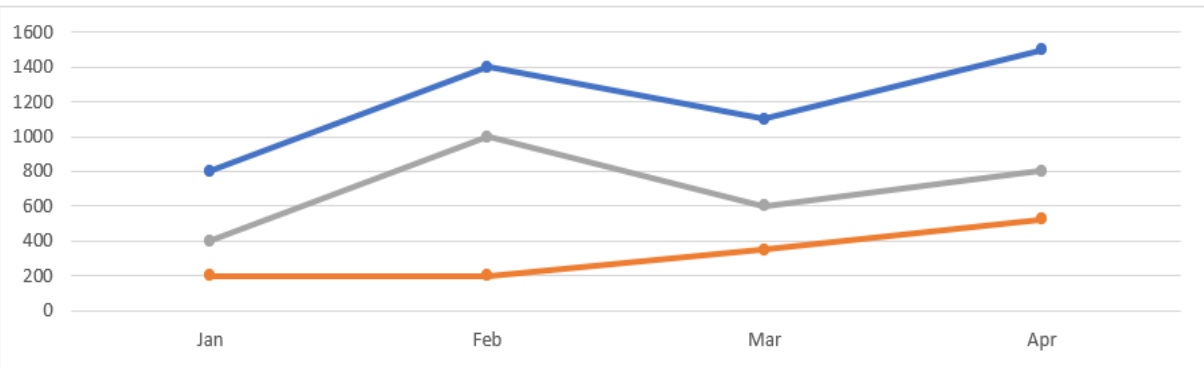
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A B C D E F G H I J K L M N O P Q R S T

Tip #10: Hover over Chart Elements to get a preview.

- 1 What would this chart look like with a legend? With data labels?
- 2 Click the chart, and then click **Chart Elements** button to the right: 
- 3 Hover over any of the options (don't select one yet), and Excel will preview the element for you.
- 4 When you see one that you like, click it to add the element to the chart.

WORTH EXPLORING
Click the chart, and on the **Design** tab, hovering over a quick layout, color option, or style will give you a live preview. This gives you a chance to see how something will look without having to actually apply it first.



Previous

Next

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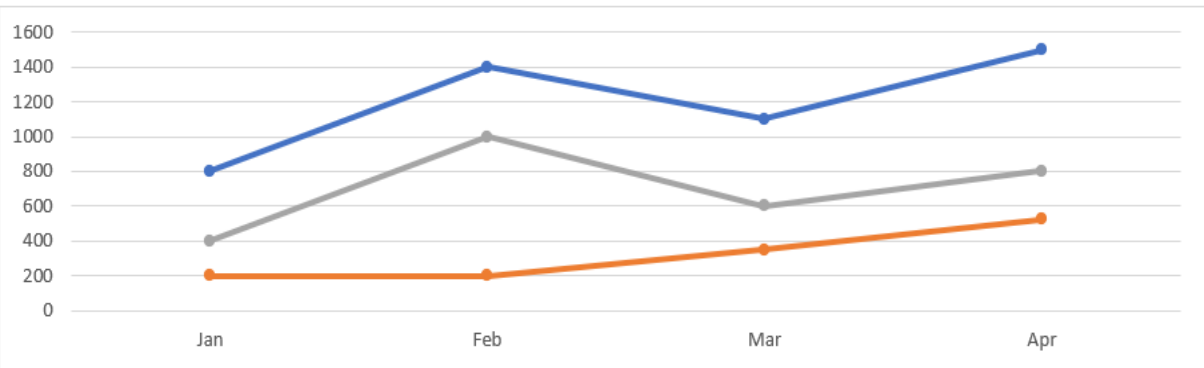
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Previous

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Paste, Font (B, I, U, A), Alignment (Merge & Center), Number (\$, %, .00, .00), Styles (Conditional Formatting, Format as Table, Cell Styles), Cells (Insert, Delete, Format), Editing (AutoSum, Fill, Clear, Sort & Filter, Find & Select), Add-ins (Add-ins, Analyze Data)

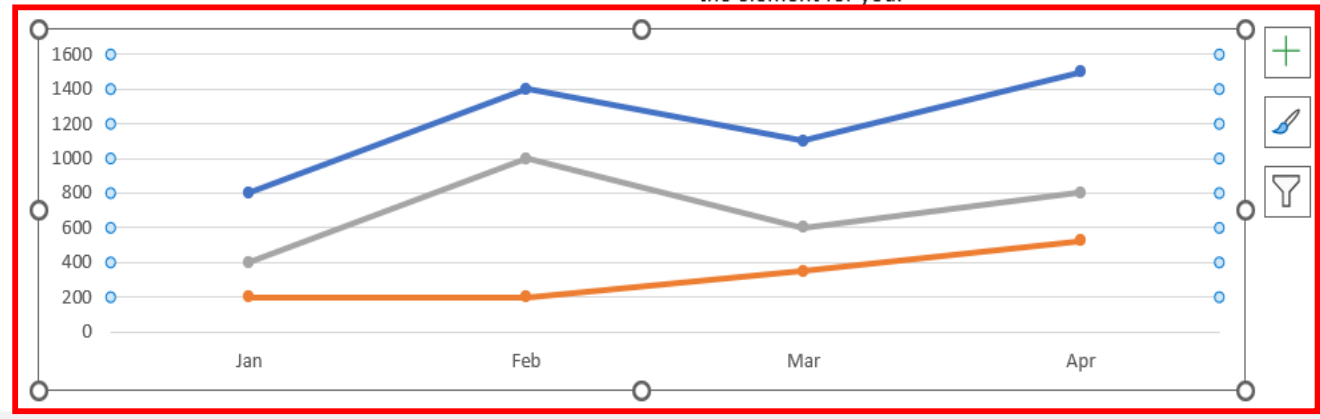
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Chart 14

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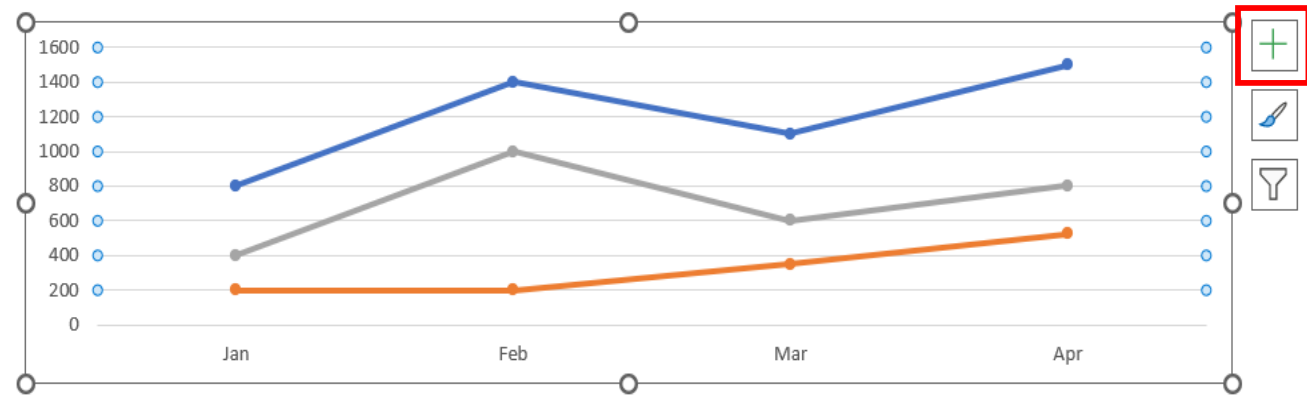
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Previous

Next

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Calibri (Body) 10 A A B I U Merge & Center General Conditional Formatting Format as Table Cell Styles Insert Delete Format AutoSum Fill Clear Sort & Filter Find & Select Add-ins Analyze Data

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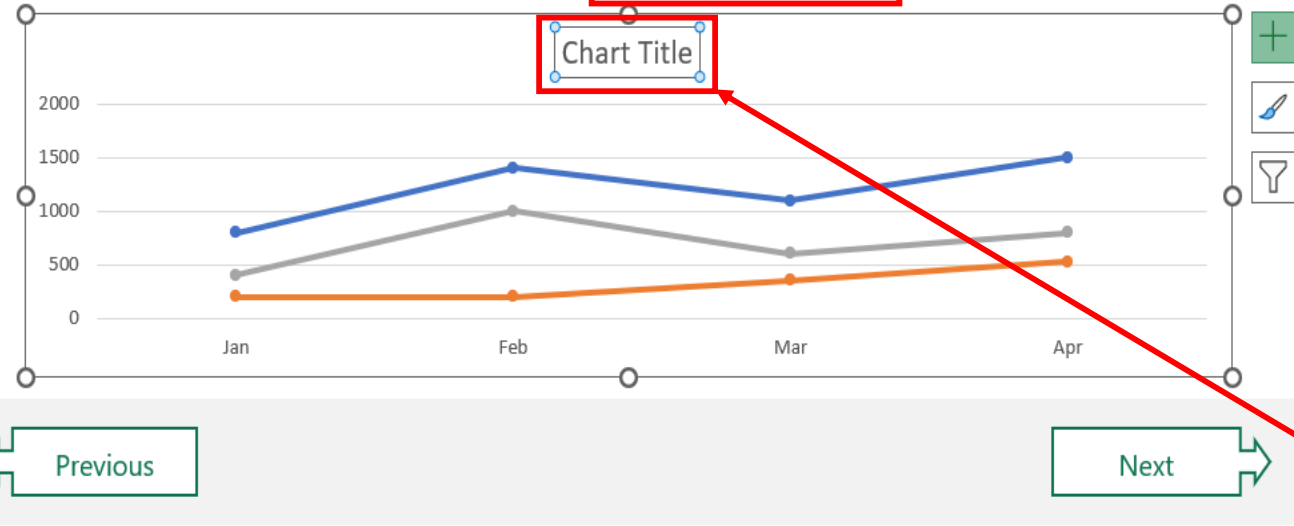


Chart Elements

- Axes
- Axis Titles
- Chart Title
- Data Labels
- Data Table
- Error Bars
- Gridlines
- Legend
- Trendline
- Up/Down Bars

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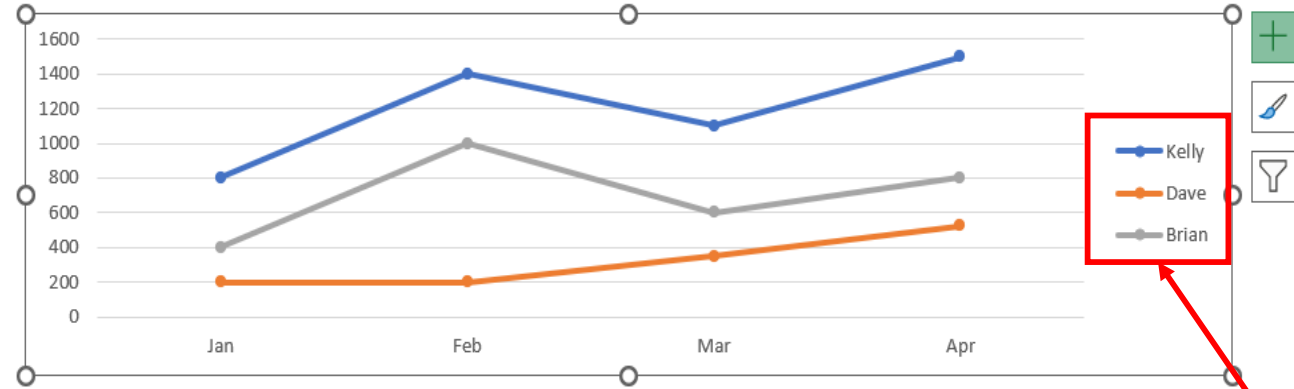


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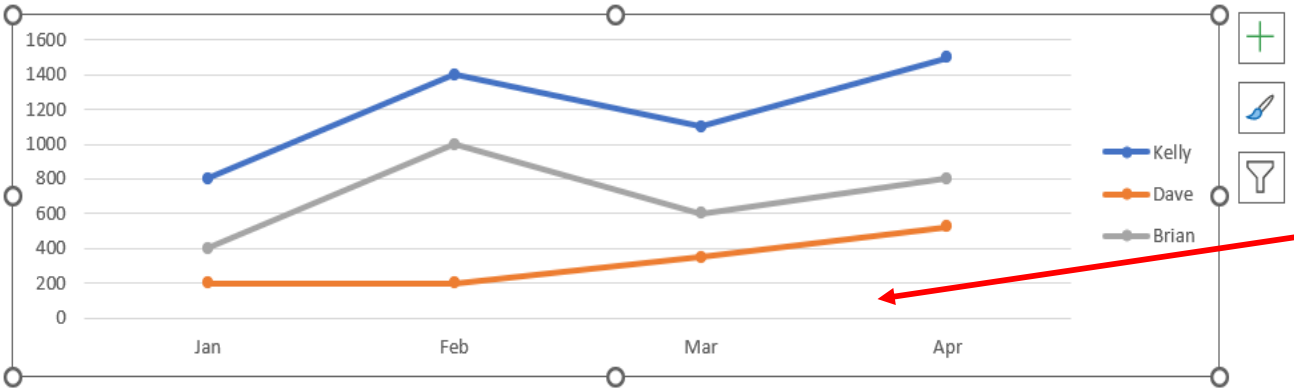
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Now, click on the chart.

Previous

Next

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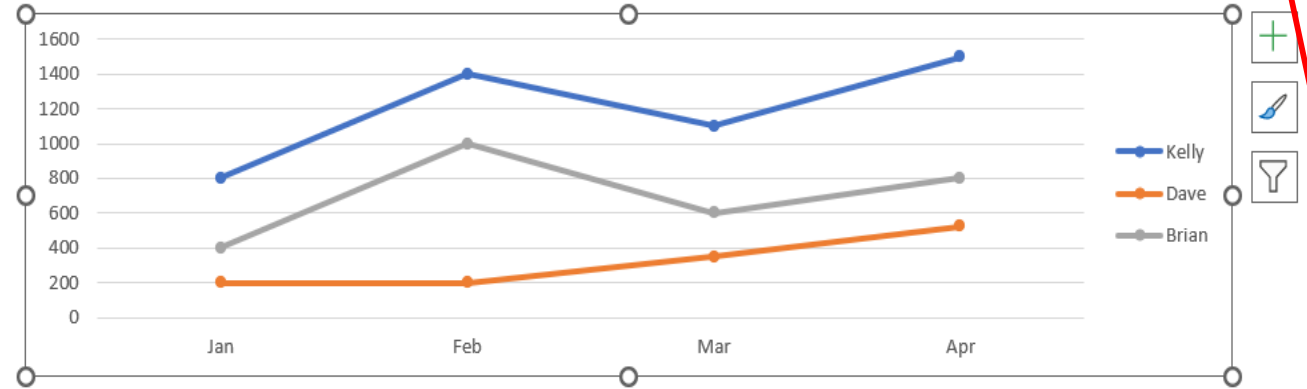
Chart 14

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Previous

Next

And then, click on the design tab.

Add Chart Element Quick Layout Change Colors

Chart Styles

Switch Row/Column Select Data Change Chart Type Move Chart

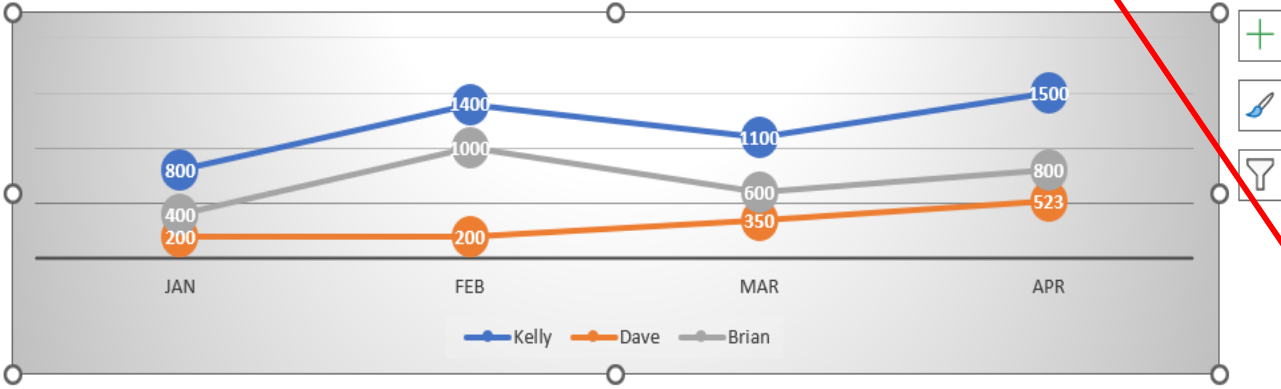
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Chart 14 Style 2

A B C D E F G H I J K L M N O P Q R S T

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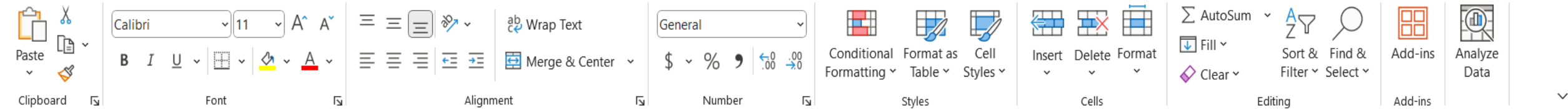


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SIMPLE & EASY TO FOLLOW HOW TO VIDEOS



Website Links For 10 Tips For Excel Charts:

- Tip # 1: [Press ALT+F1 to quickly make a chart](#)
- Tip # 2: [Select specific columns, before creating a chart](#)
- Tip # 3: [Use a table with a chart](#)
- Tip # 4: [Quickly filter data from a chart](#)
- Tip # 5: [Use PivotCharts when your data isn't summarized](#)
- Tip # 6: [Create multi-level labels](#)
- Tip # 7: [Use a secondary axis to create a combo chart](#)
- Tip # 8: [Hook up a chart title to a cell](#)
- Tip # 9: [Split off slices into a second pie](#)
- Tip # 10: [Hover over chart elements to get a preview](#)

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